

# GUIDELINE – ENROLLMENT ADJUSTMENTS

## FOR STUDENTS

### What is the enrollment adjustment?

It is when the students can request changes to their initial study plans, which means they can **add new courses** or **drop courses** they had already enrolled.

**When: 14 and 15 March 2024**

### How can I add or drop courses?

#### Step 1:

1. Verify the courses you would like to add or drop from your record. Check the information about the undergraduate courses offered by UFSC, including the schedules and syllabuses, [here](#).

2. Alternatively, you can get information directly from the Academic Department. Access the list of School and Academic Departments [here](#).



## Step 2:

You should go in-person to the Academic Department on the days designated for the adjustments and request to add or drop courses. Some departments accept the request via email, so we recommend that you check with the respective department for the specific adjustment procedures.

We also advise you to have your study buddy accompany you to avoid any miscommunication.

## NOTE!

Please be aware that SINTER, the Program Coordinator or any other university unit other than the academic departments **do not have permission** to make enrollment adjustments.

